

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Tuesday, September 17, 2024**

The September meeting was called to order at 6:03pm.

Those present: Kathy Stallkamp, Becky Herron, Matt Farris; Nancy Kraushaar, Alan McAvoy via Zoom;
Guests present via Zoom: Andee Florey, Catherine Sklut, Kevin Coupe; John Ruzicka in person (TTAD employees)

Approval of Minutes

The August 20th and 29th minutes were reviewed. Becky motioned to approve the minutes with corrections, seconded by Nancy and passed unanimously.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2024-25 Budget Review

LGIP-Large Maintenance: \$1,000,000.00

Local Gov't Investment Pool: \$758,444.11

Checking: \$116,277.76

Total Current Assets: \$1,874,721.87

- Kathy read aloud and answered the Board monitoring questions.

Janitorial Services

The previous contract automatically renewed at \$810 per month for Tigard. Kathy consulted an attorney and TTAD is contractually obligated to this contract renewal for a year unless there is a breach of the contract.

Scholarship Program

Nancy researched several scholarship programs in the community. Most programs are based on SNAP or OHP and are good for a year. After a lengthy discussion, the Board agreed to allow up to two sets of lessons per year, per child, at either 25%, 50% or 75% off based on an individual's need. An application for this program will be presented at the next meeting.

NEW BUSINESS

TTAD Organization Chart & Job Positions

The aquatic director position could be a part time job for an employee that's already managing a pool. John is currently doing both. John also suggested renaming some positions. After a lengthy discussion, the Board decided to discuss this further at an executive meeting planned for 10/1/24.

Pool Rental – Lane Fees & Contracts

The Board contacted Tualatin Hills Aquatics for information on how their lane rentals are run and didn't hear back from them yet.

Tualatin Pool – No Parking Signs

The Tualatin Swim center is having trouble with students parking in the pool spaces. Catherine will talk with Zach, head of security at Tualatin High, and see what his thoughts are on the verbiage of the proposed sign.

Donations

TTAD got a request from Durham Elementary for 150 free swim passes for a jog-a thon. Historically, TTAD donates a set of swim lessons or a 1 hour party for a school auction in the district. After a discussion, it was decided there should be a maximum donation amount set and if more than that is requested, the Board has to approve. The request for Durham's donation cannot be fulfilled this year.

Aquatic Director Report

John reported the roofing project is still ongoing. Grout masters canceled the appointment. He has reached out to PDX pools about the tiles popping out. They suggested perhaps placing a cap on all high use areas. John has filed the tiles down so they are not sharp. A girl cut her knee on a tile and the family is pursuing legal action against TTAD. The School District wants to store some equipment for a special needs child to use the pool. We are investigating who is liable for storing it. The revenue for the vending machines was \$102, \$68 snacks, \$34 beverages. There was an incident with two lap swimmers. One called the non-emergency police number on the other & was gone when the police came. The Fire Department was called a couple of weeks ago when someone set fires behind the swim center. Tigard lesson registrations are up a bit from last fall and Tualatin is down.

Written Communications

- Lindsay Darr wrote that TTSC is reserving lanes during Tualatin morning lap swims and not coming. She asked why they can't communicate that better?
- Paula Wenzl emailed and said John is awesome.
- Luan Lierman emailed asking to rent lanes to teach her own private lessons.
- Suzanne, a customer at Tualatin, wrote a letter saying she had an upsetting exchange with an employee. John has talked to both parties involved.
- Margaret Ryan wrote that employees have been doing a great job since Anthony left and wants to make sure employees are compensated fairly.

Remarks from Director

- Alan said thanks for all the hard work, and that everyone is amazing.
- Nancy suggested Tualatin replace the accessible stall's toilet seat. She also thanked everyone.
- Matt thanked the staff for continuing to step up. He also thanked Kathy for all of the extra work she does.
- Kathy said the TTSC meeting went well. The new contract was signed. Working with our staff has been great.

Adjournment

Matt motioned to be adjourned at 8:27 pm, seconded by Nancy and passed unanimously.

Respectfully submitted,
Andee Florey