

Tigard Tualatin Aquatic District Board of Directors

Tuesday August 20th,2024

The August meeting was called to order: 6:00pm

Attendance: Kathy Stalkamp, Becky Herron, Nancy Kraushaar, Alan McAvoy, Matt Farris & John Ruzicka.

Guests present via Zoom: Catherine Sklut & Kevin Coupe (both TTAD employees)

Approval of Minutes: July minutes reviewed. Motioned by Matt to approve minutes and seconded by Becky, passed unanimously.

Oral Communication: None

Old Business:

Lessons & Program fees: \$47,723. \LGIP-Large Maintenance: \$1,000,000.\Local Gov't Investment pool: \$850,217.43\Checking: \$112,088.64\Total current assets: \$1,962,306.07.

Bids for pool janitorial services:

John & Catherine put together bids for pool janitorial services. Companies included:

Oregon State Cleaning Services, Jan Pro, Clean Solution, Atlas & Cascade Building Services.

Clarification of contracts by John & Kathy is requested before proceeding with which company TTAD would contract with. Decisions will be addressed via zoom board meeting next Tuesday 8/27/2024.

Education Payment/Reimbursement Policy:

Review and discussion of Education Payment/Reimbursement Policy. Reimbursement for training.

Resolution NO. 24-02 read by Matt then motion by Nancy and seconded by Becky. Unanimously passed.

Fins, Mask, Snorkel policy:

Review and discussion of Fins, Mask, Snorkel policy. When fins/mask & snorkels are allowed

Resolution NO. 24-03 read by Nancy then motion by Matt and seconded by Becky. Passed unanimously.

New Business:

Rental Consideration:

Discussion of Lane rental practices with regards to single lane rentals. Review of information with regards to rules, regulations, and business practices. Discussion is tabled until more information was provided.

Aquatic directors Report:

John: Tigard pool summer programs are running smoothly. Two new fans have been added to the Tigard pool to help with the circulation of air flow. New vending machines are doing well. Lastly, getting the fall schedule ready.

Catherine: PGE routine maintenance, they fixed their equipment that was reading improperly so invoice will increase next month. Audit went well. CO2 Tanks for Tigard & Tualatin working on with Phil w/ Crown pool and Spa. Getting quotes for Tanks. Tigard ADA chair on order, Diving board fixed & parts are in for door repair, just waiting on scheduling.

Written Communication:

Lane rentals request was sent to TTAD board.

Remarks from TTAD board:

Members thanked the staff for their wonderful work. Also, much appreciation to Kathy for the Audit going well & to those involved with the audit.

Kathy: Audit went well, Retirement calculation is done with evaluation + submissions to employees. SDAO video will be sent out to the board to watch once it is sent to Kathy. Policy book almost completed.

Matt motioned to adjourn meeting, seconded by Alan & Unanimously passed.

Respectfully submitted Matt Farris.