

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Tuesday, May 21, 2024**

The May meeting was called to order at 6:03pm.

Those present: Kathy Stallkamp, Becky Herron, Matt Farris, Nancy Kraushaar (arrived late), Alan McAvoy via zoom; Anthony Markey (Aquatic Director) via zoom and left at 6:55pm;

Guests present via Zoom: Andee Florey (TTAD employee);
Thomas Macaulay in person.

Approval of Minutes

The review of the March minutes were postponed.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2022-23 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,271,817.51

Checking: \$69,572.56

Total Current Assets: \$2,191,390.07

- Kathy read and answered the board monitoring questions aloud.

Vending Machines

Three companies were contacted to obtain quotes for vending machines: Canteen Vending Solutions, Lyons Vendtronics and a third company didn't call back. Both companies are open to stocking swim caps and goggles. After a discussion, Matt motioned to go with Lyons Vendtronics for a vending machine at the Tigard pool with a contracted 20% commission, seconded by Nancy and passed unanimously.

Medicare program- Renew Active

Anthony did not do an in person survey. After a discussion the Board decided to obtain more information and discuss at a later meeting.

NEW BUSINESS

2024/25 Budget Hearing and Adoption

Becky read the resolution aloud. Matt motioned to pass Resolution 23-04 adopting the budget for 2024-25 that adopts a total budget of \$3,864,371 with a permanent tax rate of \$0.09/\$1,000, imposes the tax, and categorizes the tax, seconded by Nancy and passed unanimously.

Commercial Advertising Policy

The Board discussed many options. The consensus was that teams and clubs may advertise on their own items, use the TTAD scoreboard and put up banners only when they are using the building exclusively. A policy will be written and presented at a future meeting. Nancy motioned to allow the replacement of the Clubsport logo with the Les Schwab logo on the water polo scoreboard, to be used exclusively during high school water polo games, seconded by Becky and passed unanimously.

Employee Health Benefits

The health insurance plan is increasing \$41 per month, per employee with the deductible at \$1000. TTAD currently gives \$1000 health reimbursement for the deductible to each employee each year. The other option is

the plan increases \$14 per employee, per month and the deductible goes to \$1500. Becky motioned to find out if the HRA can be increased by \$500 in the middle of plan year and do a short health plan year July 1, 2024 to December 31, 2024 to sync with the HRA. If the plan cannot increase the HRA, then stay with the current plan and \$1000 deductible, seconded by Matt and passed unanimously.

Scholarship Program for Customers

The Board was unaware that Anthony had not implemented the scholarship program. The Board will gather more information to talk about it during a future meeting.

TTSC Contract

Kathy met with TTSC. TTSC is doing ok with the price increase. The contract needs to be updated and signed.

TTAD - Marketing the District

The Board briefly discussed newsletters, promotional ideas, and selling flash discounted summertime passes. Becky motioned to start a three month summer pass sale, in district \$70 for students/seniors, \$90 for adults; out of district \$80 for students/seniors and \$100 for adults, and can be purchased until June 15, 2024, seconded by Alan and passed unanimously.

Board Goals Status Review

The board went over the goals and statuses. Highlighted items in progress:

- Research opportunities to reduce fees paid for ActiveNet system and credit card charges
- Evaluate opportunity for evening exercise class
- Review refund policy for effectiveness
- Evaluate scheduling system for employees
- Review the Lifeguard Manual

Aquatic Director Report

None

Written Communications

Kathy will forward Josh Stone's response to the Board members. Mr. Stone was thankful for the follow up.

Remarks from Director

- Nancy was swimming today at Tualatin when someone pulled the fire alarm. The head guard handled it well and got everyone out of the pool.
- Matt thanked Kathy for all her work. Thanks to the guards and staff for keeping the pools in good shape. Next month, at the June 18th Board meeting, he will be out of town.
- Alan thanked Kathy and stated it could not work without her. He also thanked everyone for their support and their individual opinions.
- Kathy has the audit scheduled for August. SDIS insurance best practices have all been met but a training video which is not available yet. The Board needs to watch it by November. Kathy appreciates that everyone is respectful of one another especially when there are differing opinions.

Adjournment

Becky motioned to be adjourned at 8:29pm, seconded by Matt and approved unanimously.

Respectfully submitted,
Andee Florey