

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Tuesday, April 18, 2023**

The April meeting was called to order at 6:07pm.

Those present: Kathy Stallkamp, Becky Herron, Matt Farris, Alan McAvoy, Anthony Markey (Aquatic Director); Nancy Kraushaar via zoom;

Guests present via Zoom: Andee Florey, Catherine Sklut, Kevin Coupe; Via phone:Becky Perkins (All TTAD employees)

In person: Caleb Sheard (TTAD employee)

Approval of Minutes

The March minutes were postponed and will be reviewed at the next meeting.

Oral communications (3 minutes per guest)

Caleb Sheard and Becky Perkins want clarification about the employee retirement plan eligibility criteria.

OLD BUSINESS

2022-23 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,242,456.71

Checking: \$243,016.79

Total Current Assets: \$2,335,473.50

TTAD & TTSC Contract

The Board discussed several aspects of the contract. Employing lifeguards at all TTSC practices and the huge cost associated was discussed. USA swimming does cover liability and the coaches are considered lifeguards. TTSC is proposing to pay \$2500/month for May, June and July 2023 and \$3200/month for September 2023 through July 2024. It will take TTSC 3 years to get to the new agreed upon rent amount. The contract currently says that every January the rate is set and discussed. The Board also talked about adding verbiage to 'evaluate for increase for cost of inflation.'

NEW BUSINESS

Employee Retirement - Plan Changes

TTAD's retirement plan eligibility requirements are employees must be 21 years or older, work 850 hours in the fiscal year and be employed with the district for over a year. TTAD had two employees that were hired in June 2021. An employees' effective date is the first of the month following the date of hire, so for these two individuals that was July 1, 2021. Therefore under the current plan these two employees would not be eligible for the retirement benefits until July 1, 2022. Kathy suggested TTAD modify the plan retroactively, so the effective date is equal to the date of hire. Matt motioned to adopt Resolution NO 22-03, A Resolution Authorizing Amended Retirement Services, seconded by Becky and passed unanimously. Kathy will email the two employees' retirement contribution amounts and paperwork.

Workers Compensation Insurance

SDAO wants TTAD to join a service group to earn a 4% discount on property insurance. Matt motioned to approve that TTAD join the service group, seconded by Nancy, and passed unanimously.

TTAD Program Fees Review

The Board looked at many neighboring pools' lesson prices. Increasing a set of lessons an extra \$10 could generate \$20,000 more revenue. The Board decided to move the discussion to a future meeting.

Vending Machines

Anthony got pricing for soda and food combo machines which are \$3000 for a small or \$6000 for a large. The questions that still need to be answered are which machines, where to put them, is there power in the location, how to securely store POS items.

Aquatic Director Report

Tuality Middle School had a robotics class today at the Tigard pool. We are working on summer programming and ways to increase TTAD programing without interrupting users like TTSC.

Written Communications

Becky Perkins, a TTAD employee, sent an email raising concerns about not receiving retirement benefits after a full fiscal year of employment.

Remarks from Directors

- Nancy thanked Kathy for fixing the retirement situation. She also appreciates the time Kathy spent with the swim club. She thanked Matt as well for his input.
- Matt thanked Kathy for her work on the budget stuff. He also thanked Anthony for taking care of the members.
- Alan thanked Kathy for her work.
- Kathy said the audit was submitted to the state. Paid leave of Oregon has not approved alternate plans yet. She has a meeting Thursday with the insurance company so we can file with the state by the end of May. She had a long conversation with TTSD about the roof. TTSD has chosen a vendor but is negotiating. We expect roofs to be done at both pools late summer early fall. HVAC at Tigard has to be replaced for \$150,000 when the roof is fixed. We may have to shut Tigard down for a couple of days, as there will be no heat or air conditioning. Kathy will ask TTSD to replace tiles and reimburse TTAD for the security system due to water damage from the roof not being repaired.

Adjournment

Kathy adjourned the meeting at 7:48 pm so the Board could start the executive meeting which is closed to the public.

Respectfully submitted,
Andee Florey