

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Tuesday, March 21, 2023**

The March meeting was called to order at 6:22pm.

Those present: Kathy Stallkamp, Becky Herron, Matt Farris, Nancy Kraushaar, Alan McAvoy (via Zoom); Anthony Markey (Aquatic Director)

Guests present via Zoom: Andee Florey, John Ruzicka, Catherine Sklut (TTAD employees)

Approval of Minutes

The February minutes were reviewed and corrections were made. Alan motioned to approve the minutes, seconded by Becky and passed unanimously.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2022-23 Budget Review

LGIP-Large Maintenance: \$850,000.00
Local Gov't Investment Pool: \$1,414,034.04
Checking: \$97,996.67
Total Current Assets: \$2,362,030.71

Board monitoring questions were read aloud and answered by Kathy.

TTAD & TTSC Contract

Kathy created a contract and sent it to TTSC. TTSC wants to look it over and they will meet again in early April.

Paid Leave Oregon

The Board looked at the four alternate plans. The companies will only sell these policies if another plan is also purchased. The Board could cancel the life insurance plan through SDIS and obtain one from the new company. The current employee life insurance plan is a \$10,000 benefit and with a new company it will be \$20,000. The state has not approved alternate carriers yet, so the new policy cannot start until July. Paychex is deducting money and paying the state but shouldn't be because TTAD opted out. After reviewing the quotes, Nancy motioned TTAD go with Principal Insurance for Paid Leave of Oregon Act, seconded by Becky and passed unanimously.

NEW BUSINESS

May 2023 Elections

Becky is running opposed, Nancy and Alan are unopposed.

2023-24 Budget Committee Appointment

There are three positions open. Greg Imus, Shelly Herrick and Melisa Hutton-Beadnell have applied. Nancy motioned to approve the three new budget committee members, seconded by Becky and passed unanimously.

Capital Improvement Plan

The board discussed the Capital Improvement plan. Next calendar year, replastering the Tigard pool is estimated to cost \$300,000; chemical controller at Tualatin estimated to cost \$8,000; painting the natatorium at Tualatin \$90,000; auto filler for Tigard \$10,000. Anthony is getting bids for several future projects.

2022-23 Board Goals Status Review

The Board went over the goals. They would like to evaluate vending machines by summer. Anthony needs to evaluate the lifeguard manuals. The front desk at Tualatin should also be evaluated.

Aquatic Director Salary

The Board gave Anthony his review and a 3% salary increase. Matt motioned to approve the 3% salary increase and perform a salary evaluation, Becky seconded and passed unanimously.

Aquatic Director Report

We are moving TTSC to Tualatin and offering more lessons at Tigard on Tuesdays and Thursday evenings. The replastering at Tualatin is at least a week behind due to change orders for 3-4 things. Tile was installed around the pool and covered the water inlets. Kathy and Anthony will meet with Anderson pools on Thursday at 8am. We will cancel all programming after 6:30pm at Tigard and give it to TTSC until Tualatin reopens. PE class at Tualatin was to start 4/3/23. We will delay PE class and it will affect lessons. A full time employee gave notice and Anthony is interviewing candidates. We will have a JR lifeguarding class this summer. A Lifeguard class is scheduled for March 25th which will be at Tigard. Anthony needs to get the following bids: chemical controller for Tualatin, painting Tigard exterior, painting Tualatin natatorium, window shades at Tualatin, vending machines, water filler at Tigard and shower solution for the Tualatin women's locker room.

Written Communications

None

Remarks from Directors

- Nancy is looking forward to Tualatin reopening.
- Kathy contacted TTSD for the meeting. She has SDAO best practices info she will share later. She is also setting up a meeting for the Tualatin committee soon.

Adjournment

Matt motioned to be adjourned at 7:52 pm, seconded by Becky and approved unanimously.

Respectfully submitted,
Andee Florey