

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Tuesday, February 21, 2023**

The February meeting was called to order at 6:03pm.

Those present: Kathy Stallkamp, Becky Herron, Matt Farris, Anthony Markey (Aquatic Director); Via Zoom: Alan McAvoy, Nancy Kraushaar

Guests present via Zoom: Andee Florey, Kevin Coupe (TTAD employees)

Approval of Minutes

The January 2023 minutes were reviewed and corrections were made. Matt motioned to approve the minutes with corrections, seconded by Becky and passed unanimously.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2022-23 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,407,539.75

Checking: \$183,447.10

Total Current Assets: \$2,440,986.85

- -\$1072 refund for unemployment compensation overpayment
- \$574 to Paid Leave of Oregon

TTAD & TTSC Contract Update

TTSC sent Anthony & Kathy a draft contract which was discussed at the meeting. TTSC would like to take five years to gradually work up to \$6,000 a month rental fee. They would also like to double the time they currently have now in anticipation of growing the team. The new contract would be for one year. There would be two ways to unwind the contract: breach of contract or break the contract with three month's notice. They would like at least 30 days notice for planned shutdowns. Kathy and Anthony will meet with TTSC again on March 7, 2023.

Paid Leave of Oregon Update

Money was collected and put into an account with the State of Oregon for this new program. Kathy talked to our insurance company and they are getting TTAD five quotes. We have short term disability already, so TTAD will evaluate both programs.

NEW BUSINESS

May 2023 Elections

Candidates interested can file until March 20, 2023. Kathy asked that the candidates please apply sooner rather than later.

2023-24 Budget Officer Appointment & Budget Schedule

Becky nominated Kathy to be the budget committee officer, seconded by Matt and passed unanimously. The budget committee has three appointments that have expired. Kathy will reach out to those three individuals and ask them to apply again. Kathy will send Andee the budget committee application to put online. At the next board meeting the budget committee will be approved. The Budget Committee meetings are scheduled for Tuesday, April 11th and Tuesday, April 25th at 6:00pm at the Tigard Pool. The Budget Hearing is scheduled for Tuesday, May 16th at the regularly scheduled Board of Directors Meeting.

Tualatin Pool Parking Sign

Anthony's sign proposal: "Pool parking only. Non-pool parking will be towed." The Oregon Administrative Rule needs to be on the sign as well. TTAD will present the sign proposal at the next TTSD - TTAD annual meeting.

SDAO Conference Report

Matt sent out emails to the board with lots of information from the conference. He can answer any questions about the information he sent. At the conference they talked about the importance of retaining employees and recruiting on a regular basis, especially at the high schools. Matt asked if employees know TTAD goals or the mission statement?

Aquatic Director Report

The handicap door broke at Tigard. The chlorine booster pump was down at Tigard. The alarm panel at Tigard broke and it wouldn't stop sounding. Anthony had to make an emergency call to Performance. The roof leak has allowed water to seep into the system. The ignitor switch at Tualatin broke and Apollo had to fix it. The ignitor switches will have to be replaced each year. The power outages last month forced the surge tanks at Tualatin to get high and he found pin holes which were leaking into the pump. He used gum as a quick fix and then got putty to repair it. This needs to be looked at when the Tualatin pool is being resurfaced. The Fire Marshal increased our numbers for people allowed on the Tualatin deck. We are not going to be able to get our lesson cards from the district anymore. Anthony got one bid so far for the cards and it was for \$500. Daniel, the PC2 at Tualatin, gave us his notice. Anthony listed the position on Indeed and got some good candidates. Taylor Adams was hired to fill the PC2 position and is a CPO. Last Friday the Tigard pool was shut down due to gun threats at Tigard High School. Tualatin resurfacing should start Monday. We did a bucket test at Tualatin and there is a slight leak. They will pressure test the pool drains. Anthony will cone our parking spaces so no students can park. The dog swim got canceled.

Written Communications

Kathy received an email, addressed to the Mayor of Tualatin, complaining about THPRD not being open enough and about an employee. Kathy checked and this person doesn't have a pass with us and the employee they were complaining about is not our employee.

Remarks from Directors

- Nancy liked Anthony's report and she's glad we got a replacement for the PC2 at Tualatin.
- Matt had a great time in Sunriver and was thankful for the opportunity. He also thanked the staff.

Adjournment

Matt motioned to be adjourned at 7:16 pm, seconded by Alan and approved unanimously.

Respectfully submitted,
Andee Florey