

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Tuesday, November 17, 2024**

The November meeting was called to order at 6:02pm.

Those present: Kathy Stallkamp, Becky Herron, Matt Farris, John Ruzicka (Aquatic Director); Nancy Kraushaar & Alan McAvoy absent;

Guests present via Zoom: Andee Florey, Catherine Sklut (TTAD employees)

Approval of Minutes

The October minutes will be reviewed at the next meeting.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2024-25 Budget Review

LGIP-Large Maintenance: \$1,000,000.00

Local Gov't Investment Pool: \$576,957.20

Checking: \$135,046.37

Total Current Assets: \$1,712,003.57

NEW BUSINESS

Medicare Health Care Plans

TTAD currently offers Silver and Fit and SilverSneakers. Renew Active and One Pass will reimburse TTAD less money than the other programs. If TTAD enrolls before the 31st of December they are offering a \$2000 signing bonus. Matt motioned to add Renew Active and One Pass programs to be accepted at TTAD, seconded by Becky and passed unanimously.

Contract Maintenance Work Projects

DeTemple's quote is \$6,555 to hydro jet the locker room drains, the lobby and staff room. It's \$2,667 for Tigard deck drains. DeTemple's quote for Tualatin's restroom and locker room drains is \$3,520. The quote from Revivify for Tualatin's tile is \$13,307 to clean, reseal, regrout and would take a week. The tile bid is over \$10,000 so it's required to obtain formal bids from three vendors. We also need a quote for a new chemtrol. Matt motioned to use DeTemple's bid to hydro jet the drains at Tigard, which could put TTAD over budget for contracting maintenance, seconded by Becky and passed unanimously. Tualatin drains will be put off for a few months.

Cell Phone Use in Building

At Tualatin someone was on a cellphone when they walked into the locker room. There was a sign restricting recording devices usage in the locker room that was taken down. After a long discussion, Becky motioned to adopt Resolution NO 24-006 modifying Ordinance 24-001 to restrict the use of cell phones or any type of recording devices in the locker rooms or restrooms, seconded by Matt and passed unanimously. John will get new signs restricting cell phone usage and recording devices for locker rooms.

2025 Paid Employee Holidays

- New Year's Day – Wednesday, Jan 1st
- Memorial Day – Monday, May 26th
- Friday, July 4th
- Labor Day – Monday, September 1st
- Thanksgiving Day – Thursday, November 27th
- Christmas Eve – Wednesday, December 24th
- Christmas Day – Thursday, December 25th
- New Year's Eve – Wednesday, December 31st

- One Floating Holiday

Becky motioned to approve the employee 2025 holidays, seconded by Matt and passed unanimously.

Health Reimbursement Account

Matt motioned to keep the \$1500 HRA benefit for all full time staff for 2025, seconded by Becky and passed unanimously.

SDAO Conference Feb 6-7, 2025

Matt offered to attend the conference. John will look into going.

TTAD-TTSD Annual Meeting

Kathy will set a date with TTSD. Two Board members and the Aquatic Director will meet with TTSD. This will be an opportunity to meet the new TTSD Superintendent. Items to talk about: Parking signs. Talk about painting the outside of Tigard.

Aquatic Director Report

John met with Apollo to see why it's so cold in the women's locker room at Tigard. Apollo helped replace the shower mixing valve at Tigard. John is working on new signs to replace old broken ones around both pools. The roofers are almost done at Tigard but won't be finished until December or January. Staff in service was October 25th, 20 guards attended. He got good feedback from them as they wanted to do training more often. He and Catherine are planning more for non school days. We are offering a lifeguard class at the Tualatin pool during winter break.

Written Communications

The Board received emails from Catherine Sklut and Taylor Crane thanking them for the bonus. Alice Suyematsu emailed about the cell phone usage in the locker room at Tualatin. Katie about lap swim and grandmother and child. Defend our employee without offending the customer. John handled it well.

Remarks from Directors

- Matt will be gone for three weeks and miss the next meeting. Thanked John and Kathy for their hard work.
- Becky says ditto.
- Kathy said everyone got the SDAO video done. She has not purchased the gift cards yet for part time staff. January starts the election process for May, as Kathy, Matt and Alan are up for re-election.

Adjournment

Matt motioned to be adjourned at 7:35pm, seconded by Becky and passed unanimously.

Respectfully submitted,
Andee Florey