

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Tuesday, January 17, 2023**

The January meeting was called to order at 6:06pm.

Those present: Kathy Stallkamp, Becky Herron, Alan McAvoy, Matt Farris, Anthony Markey (Aquatic Director); Nancy Kraushaar arrived at 6:15pm;

Guests present via Zoom: Andee Florey, Kevin Coupe, Catherine Sklut (TTAD employees)

Approval of Minutes

The November & December 2022 minutes were reviewed and corrections were made. Matt motioned to approve the minutes, seconded by Alan and passed unanimously.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2022-23 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,401,089.66

Checking: \$260,391.57

Total Current Assets: \$2,511,481.23

- \$32,000 in program fees last month
- 95% on income
- Office budget at 96%
- Bank charges and fees at 71%

Commercial Rental Fees

TTSC was receptive to the fee increase. The board is leaning towards charging TTSC a flat fee of \$6000 each month. The meets would be charged separately. There will be a contract with all of the specifics included around April 2023. TTSC got a bid of \$28,000 for a new console for timing system and some new touch pads. Matt said he worked on the system and pads recently and got it running again. Only approved groups are allowed to use the equipment.

NEW BUSINESS

May 2023 Elections

On May 16, 2023 three board positions will be up, Nancy, Becky and Alan's. Candidates interested in the positions have to file by February 4, 2023. Kathy needs an email from each person with their intentions. March 20, 2023 is a deadline for a statement to be entered into the voters pamphlets and costs \$35 for each county.

Cyber Protection

We had malware installed on our website. It has been fixed. We are creating a list of all of the websites the district uses. This is a reminder to change passwords every 6 months. The district insurance company offers coverage for cybersecurity at the cost of \$2000 per year. Kathy and Anthony are going to talk to the insurance company and see what it covers.

Aquatic Director Report

Kathy, Anthony, and Tim (TTSC) met with the school district to talk about the high school district swim meet. Mt Hood is under construction. We will know by February 1st if Mt Hood can host the district meet which is scheduled for February 10-11, 2023. They don't have anyone to run the meet. Anthony met with Anderson pools today. They said they will meet the timeline for the replastering, February 24 - March 17, 2023. Anthony

would like to use greenspace at Tigard for 5-6 extra parking spaces. He will talk to Darin Barnard about the project.

Written Communications

None

Remarks from Directors

- Matt said the timing pads are from Colorado not Dakronics. We should get a few new pads. Anthony will get a quote. He is going to the SDAO conference February 9-12th in Sunriver
- Nancy notes that afternoon lessons seem fuller at Tualatin and lap swim availability is more plentiful. She gives her compliments to Tualatin pool staff. She asked about the parking issues? Anthony was going to get a sign mocked up.
- Kathy said there were new requests from the auditors. An extension was filed and we have until the end of February now. She and Becky will talk to the insurance company about Paid Leave of Oregon.

Adjournment

Becky motioned to be adjourned at 7:18 pm, seconded by Matt and approved unanimously.

Respectfully submitted,
Andee Florey