

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Wednesday, September 15, 2021**

The September meeting was called to order at 6:16pm.

Those present: Kathy Stallkamp, Becky Herron, Nancy Kraushaar, Tim Esau, Matt Farris; Anthony Markey (Aquatic Director)

Guests present: John Ruzicka (TTAD employee)

Guests present via Zoom: Andee Florey (recorder), Hannah Karsseboom, Kevin Coupe, (TTAD employees); Bob Calo

Approval of Minutes

The June, July and August minutes were reviewed. Nancy motioned to approve the minutes seconded by Tim and passed unanimously.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2021-22 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$624,387.88

Checking: \$122,426.40

Total Current Assets: \$1,596,814.28

- Kathy mistyped an \$82 check to Home Depot for \$82,000. Home Depot will be sending TTAD a refund check.

Operational Plans relating to COVID

The board got an email from Deanna Nihill asking for TTAD to consider requiring vaccination cards to swim. The board had a lengthy discussion and decided that TTAD would not pursue verifying vaccinations at this time.

50 Year Celebration

The celebration is on hold until further notice due to COVID-19.

TTAD - TTSD Annual Meeting

Kathy is planning to schedule a meeting soon.

Personnel Policies - Cybersecurity

Resolution No. 21-01 was read aloud. Matt motioned to adopt resolution No. 21-01, a resolution authorizing amending personnel policies and procedures manual, seconded by Tim, approved unanimously and adopted September 15, 2021.

NEW BUSINESS

District Goals – 2020/21 and 2021/22

The board went over the goals and objectives that were achieved for 2020/21 and what still needs to be accomplished. A list of new goals and objectives for 2021/22 was formed. Five year goals were also briefly discussed and will be revisited.

Aquatic Director Report

Anthony got a letter about a man shaving in the shower locker room and asked if there was a policy regarding this? An employee inquired about the retirement benefit for 2020-2021. Kathy said it's on the list and they are hoping to take care of it soon but they have until the end of December. The UV systems are shipping October 25, 2021. The grounds around the Tigard pool are not looking good. John Ruzicka came with his own equipment and cleaned it up. Kathy noted we have brought in a landscaper a couple of times in previous years. The boilers for Tualatin should arrive in mid November or beginning of December. The Co2 tech is not calling Anthony back so there is no update. Tigard will be offering Monday/Wednesday evening swim lessons in mid November provided we have the staff. All PC positions are now full. We are recruiting from the lifeguard class we had this month. Kathy will look into posting a lifeguard job opportunity in the high school bulletins.

Written Communications

The board got an email from Deanna Nihill which was discussed earlier.

Remarks from Directors

Matt thanked the employees for sticking around and doing a great job running the pools.

Nancy also thanked the staff for their efforts.

Tim also thanked the staff.

Kathy thinks it's great that we have employees going to the board meetings and it shows they care about TTAD.

Adjournment

Tim motioned to be adjourned at 7:52 pm, seconded by Matt and approved unanimously.

Respectfully submitted,
Andee Florey