

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Wednesday, July 20, 2022**

The July meeting was called to order at 6:07pm.

Board Members present: Kathy Stallkamp, Tim Esau, Becky Herron, Matt Farris
Anthony Markey (Aquatics Director)

Guests present via Zoom: Catherine Sklut, Kevin Coupe (TTAD employees)

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2021-2022 Budget Review

- Year-end income came in at 110% of budget
- Advertising expenses were over
- Contract services over by \$3,806 – increased budget for next year. Little alarming - why does it continue to increase annually.
- Little over on Licenses – increased for next year’s budget
- Printing/Postage costs more, but we included Wilsonville this time
- Water/Sewer over by 17K, but we did pay ahead.
- Overall Materials & Services used 75% of budgeted
- Worker’s compensation much higher than expected.
- Capital Improvements - \$97K wasn’t in the budget for 2 boilers, but we still managed to only be 12% over budget
- Under budget for personnel expenses
- Assets:
 - \$850,000 Large Maintenance Fund
 - \$932,500.16 LGIP Account
 - \$135,017.90 Checking

2022-2023 Budget Review:

- \$2,508 in Tax income
- \$13,490 in Lessons, \$575 in

NEW BUSINESS

Officer Elections

- President – Kathy Stallkamp
- Vice President – Matt Farris
- Secretary – Becky Herron

Motion made by Matt Farris and seconded by Tim Esau, passed unanimously.

Tim Esau will be moving to Arizona in August 2022. We will need to appoint a new person to take his place. We will post the information on our website along with an application.

Review of TTAD Refund Policy

Discussion was had regarding changes to the policy on providing refunds versus credits. Suggestions were made but we need more time to get the wording right.

SDAO Best Practices – Almost complete, application has been completed, and 2 board members to register for a class.

Aquatic Director's Report

- Obstacle course 2x this summer
- First Dive-In Movie this Friday
- Part received, should be up and running soon
- Losing PCII for Tigard on the weekends

Written Communications

None

Remarks from Directors

- Matt – Thanks to Staff and Kathy, hope Andie gets better
- Becky – Nothing
- Tim – Thanks for everything, can't say more I might cry
- Kathy –
 - Working on the audit, close to being done.
 - Will send an email out with the goals for this last year and a draft for this year. We will discuss at next meeting.
 - Evaluation of the Tualatin Pool – Committee will be formed
 - Oregon Paid Family Medical Leave – need to get more information

Adjournment

Tim motioned (for the last time) that the meeting be adjourned at 7:39pm, seconded by Matt and approved unanimously.

Respectfully submitted,
Becky Herron
TTAD Secretary