

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Wednesday, April 22, 2022**

The April meeting was called to order at 6:08pm.

Those present: Tim Esau, Matt Farris, Kathy Stallkamp; Via zoom: Becky Herron; Anthony Markey (Aquatic Director); ABSENT: Nancy Kraushaar

Guests present via Zoom: Andee Florey (recorder), Kevin Coupe, Catherine Sklut (TTAD employees)

Approval of Minutes

The February & March 2022 minutes were reviewed. Matt motioned to approve the minutes, seconded by Tim and passed unanimously.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2021-22 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,128,730.17

Checking: \$138,601.18

Total Current Assets: \$2,117,331.35

Public Contracting Rules

The board discussed increasing the amount of small procurements without a competitive bid process. Currently that is set to under \$5000 and they are looking to raise that to under \$10,000. Disposal of surplus property without board approval is currently set at \$500 or less (replacement value). The board discussed changing that to under a \$1000 replacement value not needing board approval. This will be written up and presented at the next meeting.

Annual Meeting with School District

The aquatic director and two board members need to be present for this meeting. Kathy will reach out to the school district and try to find another date. Kathy had a list of things to be discussed at the meeting:

- UV filtration installed and positive comments have been received
- Boilers at Tualatin replaced
- Replastering project at Tualatin
- Roof cost and timing at Tigard
- Potential for Tigard remodel in the future
- Covid expenses
- Issues at the high schools about communication ex. bomb threat and TTAD didn't know
- Packed with pride pickups and other events that will affect us: just let us know ahead
- PE schedules to us as early as possible
- Parking at Tualatin is a problem

NEW BUSINESS

Contract for Tualatin Pool Replaster

We got two bids, one from Anderson Poolworks and one from Mid America Pool Renovation. Anthony heard mixed reviews about Anderson. Anthony was advised by Tualatin Hills Recreation, a reference for Anderson, to get an iron clad contract, with specifications and timelines and then have it reviewed by an attorney. The proposed dates for the project is February 27 - March 17, 2023. Matt motioned to award the replastering

contract for Tualatin, with additional stipulations, to Anderson Poolworks, seconded by Tim and passed unanimously.

SDAO Best Practices

Kathy read the questions aloud and the board answered them for a 10% credit on the liability insurance.

Aquatic Director Report

Anthony will reach out to TTSC about hanging a banner. June 18-26, 2022 is the timeline for replacing the floors in the bathrooms at Tigard. He met with the insurance representative about the Witbit obstacle course. He gave Anthony three things to work on for safety. Anthony is thinking of having the Witbit out every other Friday night at Tigard. The roof is still leaking at Tigard. Co2 at both pools are hooked up and running. Rae is working on a postcard (8x5) for advertising summer lessons and events.

Written Communications

None

Remarks from Directors

- Tim asked how the screen is at Tigard?
- Matt thanked Anthony for getting the replastering bids done for Tualatin. Brad, head coach at TTSC, resigned and is leaving at the end of the long course season.
- Kathy a couple of meetings ago talked about setting up emails for each board member. The Board agreed the board@ttadpools.com email is fine. At the budget meeting the committee talked about competitive salary adjustments for employees. Anthony will gather information and get back to the board. Kathy has not heard about the audit other than they are still working on it. Do we want to move the budget meeting and board meeting to Tualatin? Board decided to keep the meetings at Tigard.

Adjournment

Tim motioned to be adjourned at 7:44pm, seconded by Matt and approved unanimously.

Respectfully submitted,
Andee Florey