

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Wednesday, March 16, 2022**

The March meeting was called to order at 6:12pm.

Those present:, Tim Esau, Matt Farris, Kathy Stallkamp, Nancy Kraushaar; Becky Herron via Zoom;
Absent: Anthony Markey (Aquatic Director);

Guests present via Zoom: Andee Florey (recorder), John Ruzika, Kevin Coupe, Catherine Sklut(TTAD employees), David Hasenstab

Approval of Minutes

The February minutes will be reviewed at the next meeting.

Oral communications (3 minutes per guest)

Catherine mentioned that ROTC will be at the Tualatin pool to train next week. They will be using dummy weapons. She has told the SRO and the school they are coming and we have posted notices on the doors.

OLD BUSINESS

2021-22 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,127,885.54

Checking: \$220,635.64

Total Current Assets: \$2,198,521.18

- Budgeted revenue is on target for the year
- UV actual costs were \$2,000 more than budgeted

SDAO Conference Report

Nancy went to the Cyber attacks and Security and Legislative Employee Actions meetings. There were not a lot of issues that affected TTAD. One take away Nancy did note is that employees can wear their hair any way they want. Nancy found the Five Functions for a Successful Team meeting very applicable. Becky will look into the Legislative Employees Actions and see if there were any other issues that might affect TTAD.

Budget Committee

The budget committee will meet April 13, 2022 & April 20, 2022 at 6pm. David Hassenstab, Karen Andrus-Hughes and Greg Imus have agreed to be on the budget committee again this year.

NEW BUSINESS

Public Contracting Rules and Surplus Materials

The board went over the wording of the public contracting rules and surplus materials. They discussed if an estimated replacement value exceeds \$500 the board shall be required to declare the property to be surplus property. They also discussed small procurements under \$5000 are not subject to competitive bids. Kathy will review the document and then send it out for the board to review. The board decided Anthony can dispose of the old diving boards.

Aquatic Director Report

The diving board parts are in and should be installed this week. TTSC says they have noticed a big improvement in the water with the new UV system. We are still having staffing issues. We are having a lifeguard class in April, May and probably June. We are likely to have the floors fixed at Tigard in June during the balloon festival since we are closed. We will likely have staff training the first week after school is out.

Parts are still needed for the UV system at Tigard. Effective March 12, 2022 masking was changed to optional in the school district and at TTAD as well.

Written Communications

None

Remarks from Directors

- Matt thanked the staff for taking care of everything. He also thanked the budget committee members.
- Kathy said all of the audit info has been submitted to the audit company however the audit has not been completed. She is following up with the auditors tomorrow.
- Nancy asked to see the projections for future projects and improvements. Kathy will send that out to the board members again and it will be reviewed again at the next meeting.

Adjournment

Tim motioned to be adjourned at 7:29pm, seconded by Matt and approved unanimously.

Respectfully submitted,
Andee Florey