

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Wednesday, February 16, 2022**

The February meeting was called to order at 6:41pm.

Those present: Becky Herron, Tim Esau, Matt Farris, Kathy Stallkamp; **Absent:** Nancy Kraushaar; Anthony Markey (Aquatic Director);

Guests present via Zoom: Andee Florey (recorder), John Ruzika, Kevin Coupe, Catherine Sklut(TTAD employees)

Approval of Minutes

The January minutes were reviewed. Becky motioned to approve the minutes seconded by Matt and passed unanimously.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2021-22 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,127,203.05

Checking: \$316,239.30

Total Current Assets: \$2,293,442.35

Commercial Rental Fees

The commercial rental fees were discussed. Tim motioned to change the commercial rental rates effective immediately, seconded by Matt and passed unanimously.

SDAO Conference Report

Nancy is absent and will report about the conference next month.

NEW BUSINESS

Credit Card Policy

Resolution NO. 21-02 amending the credit card policy was read aloud. Matt motioned to adopt resolution NO. 21-02 amending the credit card policy on February 16, 2022, seconded by Becky and passed unanimously.

Resolution NO. 21-03 amending the Accounting and Financial Policies and Procedures Manual was read aloud. Tim motioned to adopt resolution NO. 21-03 a resolution amending the Accounting & Financial

Policies and Procedure Manual, seconded by Matt and passed unanimously.

Aquatic Director Salary

Matt motioned to give Anthony Markey, Aquatic Director, a 7% raise, seconded by Becky and passed unanimously. The board is very happy with Anthony's performance and how he improved the quality and standards of the pools.

2022-23 Budget Officer Appointed and Budget Schedule

Tim motioned to appoint Kathy Stallkamp as the budget officer for 2022-23, seconded by Becky and passed unanimously. The budget schedule was discussed. Matt motioned to adopt the budget schedule of 2022-23, seconded by Becky and passed unanimously.

Aquatic Director Report

The UV system is up and running for the Tualatin pool. There was a broken part with the system at Tigard. The new part has been ordered. A patron at Tigard has asked TTAD to get a quote for grab bars to be installed in the shower area for more stability. Anthony suggested perhaps sending out a postcard to advertise summer lessons. There are parking issues at Tualatin, students are parking in pool spots. Anthony would like to offer the Witbit (inflatable) at least once a month. Evening lessons at Tigard are starting next Monday. The evening lessons are filled. The grant for the Tualatin pool boilers was approved for \$10,000. We got a bid for the replastering but they also had some legal questions. We also received a no bid from one company.

Written Communications

None

Remarks from Directors

- Matt gave a huge thanks to Catherine and the lifeguards for taking care of the HS district meet. It went extremely well and he appreciates her hard work.
- Kathy says the audit is still going on remotely. SDIS best practices training are needed for discounts to be applied to TTAD premiums.

Adjournment

Matt motioned to be adjourned at 7:48pm, seconded by Tim and approved unanimously.

Respectfully submitted,
Andee Florey