

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Wednesday, January 19, 2022**

The January meeting was called to order at 6:01pm.

Those present via Zoom: Becky Herron, Nancy Kraushaar, Tim Esau, Matt Farris, Kathy Stallkamp; Anthony Markey (Aquatic Director);

Guests present via Zoom: Andee Florey (recorder), Kevin Coupe, Catherine Sklut(TTAD employees)

Approval of Minutes

The December and January 11th minutes were reviewed. Becky motioned to approve the minutes seconded by Nancy and passed unanimously.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2021-22 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,126,602.96

Checking: \$392,850.96

Total Current Assets: \$2,369,453.92

- We are at 75% of income budgeted for lessons and programing fees
- Advertising is way over budget due to hiring efforts
- Water is over budget for this time of the year
- The new boilers at Tualatin were not in the current budget year
- If materials and services stay below budget, the boiler expense can be absorbed

Kathy read the board monitoring questions aloud and answered them. Tim talked to the Secretary of State and got an extension for TTAD to file taxes by the end of February 2022.

Commercial Rental Fees

Anthony is talking to other swim teams to get more information about their fees. Anthony will send out letters to our commercial patrons (TTSC will not be included) with the proposed fee increases. This will give them the chance to come to the February meeting if they have questions or concerns.

SDAO Conference (Feb. 10-12)

The SDAO conference is now going to be virtual and it will be free. Nancy and Tim were looking into signing up and attending.

NEW BUSINESS

Liability Insurance Renewal

Anthony and Kathy met with the insurance representative. The average increase is 12% this year and TTAD premiums increased 6.8%. Cyber security is a huge issue and it was discussed. Tim said backup systems are a better option. TTAD's exposure is minimal. Currently TTAD's general liability insurance has a \$2500 deductible. If the deductible is raised to \$10,000 then the rate would drop \$3,000 per year. The property coverage deductibles were not worth changing. After a long discussion, Matt motioned to change the liability deductible from \$2500 to \$10,000, seconded by Tim and passed unanimously.

Capital Projects Plan

- Resurface epoxy at Tigard 2022.
- Heat exchanger at Tualatin 2022-23.

- Chemical controller at Tigard and the replastering of the Tualatin pool spring of 2023.
- Replastering Tigard spring 2024.
- Chemical controller at Tualatin in 2023-24.
- ADA access at both pools in 2024-25, paint in 2024-25 exterior at tigard.
- Alarm system at Tualatin at 2024-25.

We need to start getting new bids for the re-plastering now. The board looked at the next several years ahead and how the expenses planned would affect the budget.

Aquatic Director Report

We had the first system for the UV filtration installed at Tualatin and Tigard installation starts tomorrow. The high school district meet will be held at Tualatin on February 11 & 12, 2022. TTSC will be running the meet. Anthony is waiting on prices for the guard sweatshirts. We have hired a PC2 for Tigard. Indeed costs have gone way up. We will be redoing Tigard floors in the spring. We are awaiting a bid for more cameras to be installed at Tigard. Anthony will get bids for replastering the pools and sandblasting/repainting the diving board at Tualatin.

Written Communications

Kathy forwarded Phil's email about vaccinations. He sent her another email that thanked the board for their consideration. He would like to know if any other pools require vaccinations. Matt said we offer lessons to little kids that can't be vaccinated. Nancy said we are all making our own personal choices with Covid.

Remarks from Directors

- Tim is registered for the SDAO conference.
- Matt thanked the staff Anthony & Kathy for all that they do for TTAD.
- Nancy thanked Anthony and the crews for their hard work.
- Kathy had someone contact them that John put a 50th year celebration on the big screen. Kudos to John. There is a Park District Grant workshop webinar on February 15, 2022 and 14 million is available.

Adjournment

Matt motioned to be adjourned at 7:40 pm, seconded by Tim and approved unanimously.

Respectfully submitted,
Andee Florey