

**Tigard Tualatin Aquatic District
Board of Directors Meeting
Tuesday, February 20, 2024**

The February meeting was called to order at 6:08 pm.

Those present: Kathy Stallkamp, Becky Herron, Alan McAvoy, Matt Farris, Nancy Kraushaar; Anthony Markey (Aquatic Director);

Guests present via Zoom: Andee Florey, Catherine Sklut (TTAD employee);

Approval of Minutes

The December minutes were postponed and the January meeting was canceled.

Oral communications (3 minutes per guest)

None

OLD BUSINESS

2022-23 Budget Review

LGIP-Large Maintenance: \$850,000.00

Local Gov't Investment Pool: \$1,563,555.38

Checking: \$23,039.28

Total Current Assets: \$2,436,594.66

- PGE prices have gone up.
- Paid half of the plaster project
- Board monitoring questions were read aloud and answered by Kathy.

TTAD User Fees

In December the Board approved the increased user fees. The staff realized there were some fees left off of the paper copy posted, the three months and the family fees.

Family swim drop in fees proposed:

- In District - Family \$15, Out-of-district \$18

Yearly Family pass fees proposed:

- In District - Family \$475, Out-of-District \$600

3 Month Pass fees proposed:

- In-District – Student (under 18) \$90, Out-of-District \$100
- In District – Adult \$110, Out-of-District \$130
- In District – Senior \$90, Out-of-District \$100
- In District - Family \$200, Out-of-District \$300

Alan motioned to adopt the new pricing seconded by Becky and passed unanimously.

Vending Machines

The free vending machines are no longer available. Anthony will get a quote on a combined small drink/snack machine.

SDAO Conference – Feb 8-12

Nancy went to the conference and sent out the information via email. The dues will be changing and based on individual operating budgets. It was suggested we do a quarterly email to customers. We saved 2% off of our insurance premium by Nancy going to this conference.

ADA Compliant Website

A lot of the changes needed have been made. Kathy found a widget for the website pictures to make it compliant and Anthony will research how to implement it.

NEW BUSINESS

Tigard pool- colored or white lights

Anthony got two quotes for lights inside the Tigard pool. \$8000 for white lights and \$11,000 for color. He is not sure the color lights will work in the Tigard pool. Anthony needs to get another quote. The lights were not in the budget. Nancy motioned to replace the lights in the Tigard pool, after Anthony gets a third quote, and to go with the lowest bid under \$10,000, seconded with Alan and passed unanimously.

Medicare program- Renew Active

This subject was postponed until the next meeting. Anthony will send an email survey to users to see what programs they have access to join.

2024-25 Budget officer Appointment and Schedule

Nancy nominated Kathy as budget officer for the 2024-25, Alan seconded and passed unanimously. Tuesday, April 16, 2024 committee meeting receives budget and hearing, approves budget Tuesday, April 23, 2024, and May 21, 2024 the Board will have a meeting to adopt the budget. Matt motioned to approve the dates for the budget meeting seconded by Becky and passed unanimously.

Liability Insurance Review

Kathy and Anthony met with the insurance company and our rates went up 9%. We got a discount from best practices and the group discount. Cyber coverage is currently \$50,000 coverage. Kathy said the School District also covers us as they are our internet provider. TTAD is covered up to \$5000 for defending an ethics complaint against the Board. Personal property is covered up to \$100,000 per pool. A list was created of all of the property inside the pools at around \$386,000 per pool. The Board discussed increasing the property insurance coverage which is currently at \$344,072, and decided not to at this time.

Aquatic Director Report

The plastering project at Tigard has started. The roofing project is starting soon. The roofers have to wait for it to be dry to tear out the wood over the classroom, which will be done in August. The entire project will take 4-5 months to complete. TTSC's head coach resigned. Anthony is now the President for the Aquatic section of the ORPA board.

Written Communications

Jim Switzer emailed after the last Board meeting and acknowledged a price increase is understandable. He said a 21% increase is difficult for seniors and asked if the Board could look into the Renew Active program.

Remarks from Director

Kathy said she did not get the publicity policy done or the response to the email for the parking incident. We should have dual coverage for Kathy in the event she is absent. Becky is an authorized signer on the bank account and needs to go to the bank and get that set up.

Adjournment

Becky motioned to be adjourned at 8:09pm, seconded by Alan and approved unanimously.

Respectfully submitted,
Andee Florey